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MEMORANDUM FOR: Deputy Director for Administration

SUBJECT : Discussion of FOIA

Jack:

At my request, attended the Office of Personnel Staff Meeting last Thursday to discuss the impact of FOIA on our Directorate and the Agency. He talked for about 40 minutes and covered the subject quite thoroughly. My people thought talk was very worthwhile. With this in mind, I would like to suggest that other offices in the Administration Directorate might profit from his talk. While I know how busy is, I believe it is important to have the key people in the Directorate as knowledgeable as possible of FOIA activities -- as they relate to CIA.

F. W. M. Janney
Director of Personnel

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